

Graduate Council Agenda

November 23, 2015

12:00 – 1:00 p.m.

Lincoln room/Union

Graduate Committee members Present: Bob Boncella (MBA), Julie Boydston (PY), Patricia Dahl (CJ), Shirley Dinkel (DNP), Vickie Kelly (MHS), Bruce Mactavish (MLS), Bobbe Mansfield (SON), Brenda Patzel, (SON), Tim Peterson (ex-officio), Randy Pembroke (ex-officio), Blake Porter (WSGA), Michael Rettig, Bassima Schbley (MSW), Kayla Waters (HS), Kelley Weber (Mabee)

1. The October 26, 2015 minutes were submitted to the committee previously with a request committee members review these prior to the meeting. A motion and second to approve the minutes were made. All approved said minutes.

2. Update on the Incomplete backlog:

Kelly Russell continued the discussion of the incomplete backlog with the council members. She stated again there are 524 incompletes on the records dating back to 1968. She asked again if the Registrar's office could resolve some of these by using the "catalog timeframe" of 7 years. Kelly proposed that the incomplete be moved to a non-credit status.

After lengthy discussion, the council approved a recommendation that was made to have a University wide policy that allows each program flexibility to deal with incompletes. The standard, most members felt, should be that one year limit for an incomplete with a follow up from the program coordinator.

However, after more discussion, this recommendation was tabled. All members were asked to discuss this situation with faculty and then bring input back to the next council meeting.

Kelly then asked should the programs or the registrar's office communicate with the students regarding their graduate requirements? It was decided by the members the Registrar's office would send a letter to the students who haven't met the required graduation requirements.

3. Update from Continuous Enrollment subcommittee:

Members were asked to complete the spreadsheet so the subcommittee could meet, review the information and come back to the council on Jan. 25 with data and a proposal.

4. Policy regarding students going through graduation if they still have course work to complete.

Council members were asked for policies/recommendations regarding graduate students participating in commencement without having all course work completed. After discussion, it was determined there isn't a University policy and most programs are a bit different. A draft policy will be developed for review at the January meeting.

5. Graduate Showcase:

At the last council meeting, Bruce asked about the having opportunities to showcase graduate work much like Apeiron or Day of Transformation. There isn't a funding stream for graduate students to do research, WTE's, etc. and most graduate students spend their own money when they travel to conferences to fulfill some of the capstone requirements (presentations). The idea is to have a Graduate Showcase event in April 2016. More details to come.

Meeting was adjourned at 1:00 p.m.